



COURSE SCHEDULE



Experience the Infotec Advantage



Knowledge is power in today's competitive global economy and in today's technology driven workplace. Infotec is a nationally recognized leader empowering individuals and businesses with world-class information technology training and certification. Infotec not only provides training classes, but creates solutions for clients, helping them instill efficiency and productivity for long-term benefits.

Infotec's wide-range of course formats and delivery methods means that Infotec has a training solution for almost every requirement. Day, night, on-site, off-site, mobile labs, customized formats, instructor-led training, e-learning and more.

Infotec invests continually in the professional development of our technical staff, ensuring that each member of the team keeps up with new and changing information, holds practical field experience and maintains the latest instructional methodologies to ensure each student customer's experience is the best possible.

Training Value is critical in all times, but even more so in times of economic trepidation. Infotec works diligently to streamline the business operation to ensure competitive pricing with pinnacle quality. We feel confident every client will find the pricing fair, competitive and a true value to the service received.

FACILITIES

Infotec has leading edge classrooms at our locations, as well as, offers numerous satellite classrooms, and travel labs to support the requirements of our CONUS and OCONUS clients. The classrooms are carpeted, lighted utilizing parabolic technologies, and are equipped with whiteboards, data projectors, comfortable executive seating, and flat panel screens with a ratio of one computer per student.

Students break area with complimentary coffee, water and muffins are provided. A courtesy phone, computer for checking emails, vending machines, refrigerator, and microwave are all components of the student customer facility.

HOURS OF OPERATION

Office Hours 8:00 am to 5:00 pm
Day Courses 8:00 am to 4:00 pm*
*unless otherwise noted.


DON'T SEE WHAT YOU ARE LOOKING FOR

Not all courses are listed on the public schedule due to the extensive nature of available offerings. Infotec provides training on over 750 different courses. If you do not see a course you are looking for, contact an Infotec Account Representative and they can assist you.

PAYMENT METHODS

All tuition charges and fees are due and payable in full, on or before the first day of class.

Methods of payment accepted include:

- Visa/MasterCard/American Express 
- Company Checks made payable in US Dollars

Blanket Purchase Agreements, 1556s, and Purchase Orders can be used upon an established account being held on file.

Infotec works with most commercial businesses and municipalities in assisting employees gain training thru Tuition Reimbursement programs.

HOW TO REGISTER

To register for a course or receive further information, call: **800-720-9185 or 757-518-9100**

FEDERAL AND STATE PROGRAMS



Infotec has a GSA schedule to enable a streamlined procurement approach significantly reducing the time required to obtain services. GSA has reviewed Infotec's capabilities, negotiated rates, and pre-qualified Infotec to provide services.



Infotec is a selected training partner for JobZone providing expanded job opportunities thru training in high demand occupations and industries.



Infotec is a selected training partner for NEXSTEP providing support to existing military with training resources to help eligible individuals successfully transition to their next job.

RESCHEDULING OR CANCELLATION POLICY

A student may cancel an enrollment up to one week prior to the course or program start with a 10% administrative fee. Should cancellation occur less than one week prior to the class start, full enrollment costs will be charged. The student will obtain a copy of the course materials and will be able to audit the class at a later date if so desired. Substitutions can be accepted anytime prior to the class start as long as the student substituting the enrollment has the appropriate pre-requisites for the course.

REPEAT COURSE/AUDIT COURSE

A student may repeat a course or the entire program in which they are enrolled at no additional cost on a space available basis. Registration is required and the student must bring their courseware to the course he/she is auditing. As long as the course material and course version is the same, there is never a limitation to how long the student can retain this course repeat benefit.

LOCATIONS

Virginia Beach, VA
5501 Greenwich Road
Virginia Beach, VA 23462

Newport News, VA
11820 Fountain Way
Newport News, VA 23606

Remote Training Locations:

Richmond, VA
Manassas, VA
Spring Lake, NC
Charleston, SC

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= Includes Green Technology within the course

CompTIA	Days	JAN		FEB		MAR		APR		MAY		JUN	
		VB	NN	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN
A+ Essentials Bootcamp Part A (220-701) (4010)	5		25	22			29	26			17		21
A+ Practical Bootcamp Part B (220-702) (4010)	5				1	1			5	3	24		28
A+ Essentials Bootcamp Part A (220-701) (4010) Nights	8												
A+ Practical Bootcamp Part B (220-702) (4010) Nights	8												
Network+ Bootcamp (N10-004)	5		11	8	22	15			26	17	24	7,14	
Network+ Bootcamp (N10-004) Nights	8					15							
2008 Security+ Bootcamp (SY0-201)	5	11	25	1	8	8		19	12	24		7,21	14
2008 Security+ Bootcamp (SY0-201) Nights	8												
2008 Security+ Bridge Bootcamp	2				22								
Security+ SYO-201 Exam Refresh Bootcamp	3				17								21
Linux+ Bootcamp (4014)	5					29							
Server+ Bootcamp (4015)	4			16									
Project+	3		20										28
CDIA+ Bootcamp	3												
Convergence+	5												
CTT+ Train the Trainer	3			17						24			

Infotec Supports the DoD 8570 Information Assurance Training Directive



Serving the Department of Defense & Fortune 500 companies Since 1988

Infotec has traveled the globe serving the US Military on Information Technology and Information Assurance Courses for Over 20 Years.

DoD 8570.01-M “Information Assurance Training, Certification, and Workforce Management”

The directive provides guidance and procedures for the training, certification, and management of the DoD workforce conducting Information Assurance functions in assigned duty positions at all levels.

Infotec is aligned to support this directive by providing the training and certification testing for all levels of IAT and IAM.

Infotec holds a 98% CompTIA BOOTCAMP PASS RATE for the DoD8570 Directive

Infotec can work with your schedule and your budget for the best value solution. Contact our representative today! 800-720-9185

FEATURED CERTIFICATIONS AND PREP COURSES

CompTIA:

Bootcamps for A+, Network+, and Security+ include the course, practice test, exam prep and the option of testing in the classroom on the last day.

ISC2:

Five day prep courses for SSCP and CISSP.

Microsoft:

Bootcamps for MCDST and MCSA with Authorized Materials from a MS Gold Partner.

CISCO:

Bootcamps and individual courses for CCNA Certification with Authorized Materials from a CISCO Partner.

Purchase classes held at the Infotec locations or have Infotec bring our mobile labs to you. Testing can be delivered worldwide with our remote travel labs.

BROADBAND SOLUTIONS



Fiber Optics

		JAN		FEB		MAR		APR		MAY		JUN	
		VB	NN	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN
Fiber Optics (Hrs 8:00 am - 5:00 pm)	Days												
Certified Fiber Optics Installer	3					29							
Military Certified Fiber Optics Installation Professional	5			1				26					
Certified Fiber Optics Technician (FOI Prerequisite)	4	19								3			
Certified Fiber Optics Designer (FOI/FOT Prerequisite)	5					22						14	
Certified Data Cabling Installer	4			16									

Wireless

		JAN		FEB		MAR		APR		MAY		JUN	
		VB	NN	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN
Wireless Networking CWNP Certification	Days												
CWNA/CWSP Bootcamp	5									3			

Security

		JAN		FEB		MAR		APR		MAY		JUN	
		VB	NN	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN
Security -EC-COUNCIL Certifications	Days												
Certified Ethical Hacker	5			22						17			
Computer Hacking Forensic Investigator	5												21
EC Security Analyst/Licensed Penetration Tester BootCamp	5												
Security - SCP Certifications	Days	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN
Tactical Perimeter Defense (TPD)	5	AVAILABLE BY REQUEST											
Strategic Infrastructure Security (SIS)	5												
Advanced Security Implementation	5												
Enterprise Security Solutions	5												
Security - ISC2	Days	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN
Systems Security Certified Practitioner (SSCP)	5												
Certified Info Systems Security Professional (CISSP)	5				1			12					14
Information System Security Architectural Professional	4												
Information System Security Engineering Professional	4												



ITIL

		JAN		FEB		MAR		APR		MAY		JUN	
		VB	NN	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN
ITIL Training	Days												
ITIL V3 Foundations Bootcamp	3			17									22
ITIL V2 to V3 Foundation Bridging	1												
ITIL V3 Service LifeCycle Operations	4												
ITIL V3 Bridge: Service Manager	5					8							



CISCO

CISCO	Days	JAN		FEB		MAR		APR		MAY		JUN	
		VB	NN	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN
Interconnecting Cisco Networking Devices : ICND 1	5		25			29					24		
Interconnecting Cisco Networking Devices : ICND 2	5							19					14
Implementing Cisco IOS Network Security (IINS)	5	11											
Implementing Cisco IOS Unified Communications (IIUS)	5												
Implementing Cisco Unified Wireless Networking Essentials ((IUWNE)	5									17			
Implementing Cisco Works LMS 3.0	5												
New 2009 Implementing Cisco Intrusion Prevention Systems	5												
MARS Security Monitoring, Analysis and Response Sys v3.0	4												
SNAF Securing Networks 2/ASA Fundamentals v1.0	4												
CANAC Implementing NAC Appliance (Formerly Clean Access) v2.1	3												
CWLF Wireless LAN Fundamentals v2.0	4												
IPv6 Fundamentals/Design and Deployment	5												
Cisco Voice Over IP (v6)	5												
CCNA Bootcamp 8:00 am to 6:00 pm	5					8							7
CCNA Bootcamp 5:30 am to 9:30 pm (Mon-Fri)	10		25										
CCNP Bootcamp - BSCI/BCMSN/ISCW/ONT	14												

VMWARE

VMWARE Courses	Days	JAN		FEB		MAR		APR		MAY		JUN	
		VB	NN	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN
Installation, Management and Use of VMWare 3.5	4	19											
VMWare ESX Server I3 Advanced	4												
VMWare Infrastructure 3.5	5												
VMWare vSphere: Install, Configure, Manage	4		11										29

Leadership

Leadership Courses	Days	JAN		FEB		MAR		APR		MAY		JUN	
		VB	NN	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN
Project Management Professional (PMI Certification Prep)	5		11	8									21
Program Management Professional (PgMP Certification)	5												
MS Project 2003 Level I	1	4									6		
MS Project 2003 Level II	1	5											
MS Project 2007 Level I	1	21				22							24
MS Project 2007 Level II	1	22				23							25
Friday SUPERCHARGED series for managers	Days	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN
Serie A: Problem Solving Skills	1/2												
Serie B: Managing Organizational Goals	1/2												
Serie C: Emotional Intelligence For Managers	1/2												
Serie D: Managing Information Effectively	1/2												
Serie E: Performance Management/Coaching Effectively	1/2												11
Serie F: Interviewing Skills for Managers/Hiring	1/2											18	25

MICROSOFT

	Days	JAN		FEB		MAR		APR		MAY		JUN	
		VB	NN	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN
Microsoft Server 2008													
6416 Updating Your Netw Infrastr & Active Directory skills to Win Serv 08	5				22			5					21
6417 Upgrading Your Applications Infrast. Tech. Skills to Server 2008	3						15						
6418 Deploying Windows Server 2008	3												
6419 Configuring, managing and maintaining Windows Server 2008	5												14
6420 Fundamentals of Windows Server 2008 Netw & App. Infrastr.	5												
6421 Configuring, Troubleshooting a Win Server 2008 Network Infrastructure	5				22			12				21	
6422 Implementing and Managing Windows Server 2008 Hyper-V	3												
6423 Implementing and Managing a Windows Server 2008 Clustering	3												
6424 Fundamentals of Windows Server 2008 Active Directory	5	11											28
6425 Configuring Windows Server 2008 Active Directory Domain Server													
6426 Config. & Trblshtng Iden & Access Sol. w/Windows 2008 Server Active Directory	3				2								
6427 Config & Trbleshtng Internet Information Services in Windows Server 2008	3						22						
6428 Configuring /Troub. Server 2008 Terminal Services	2						25						
6429 Configuring and Managing Windows Media Services	2												
6430 Planning for Windows Server 2008 Servers	3				8		8						
6431 Managing & Maintaining Windows Server 2008 Network Infrastructure Servers	2						1						
6432 Managing and Maintaining Windows Server 2008 Active Directory Servers	2						3						
6434 Automating Server 2008 Admin.with PowerShell	3												
6435 Designing a Windows Server 2008 Network Infrastructure	5								12	17			7
6436 Designing a Windows Server 2008 Active Directory Infrastructure & Svcs	5											28	
6437 Designing a Windows Server 2008 Applications Infrastructure	3						17		20				

SERVER 2008 CERTIFICATION UPGRADE PATHS

Transition your MCSA and MCSE on Windows Server 2003 skills to Windows Server 2008

Capitalize on your MCSA or MCSE on Windows Server 2003 with an expedited path to Windows Server 2008 certification.

If you are a Microsoft Certified Systems Administrator (MCSA) or a Microsoft Certified Systems Engineer (MCSE) on Windows Server 2003, you can transfer your skills to achieve multiple Microsoft Certified Technology Specialist (MCTS) certifications or Microsoft Certified IT Professional (MCITP) credentials on Windows Server 2008.



Microsoft Cont.

		JAN		FEB		MAR		APR		MAY		JUN	
Microsoft Server 2003	Days	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN
2273 Managing & Maintaining 2003 Environment	5	4						26				7	
2276 Impl Server 03 Net Infrastructure	5			8						3			
2277 Impl, Man, & Main Server 03 Net Infrastructure													
2278 Plan & Main Server 03 Net Infrastructure	5												
2279 Plan, Impl, & Main Server 03 Active Dir	5											28	
		JAN		FEB		MAR		APR		MAY		JUN	
Microsoft SHAREPOINT	Days	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN
SharePoint Fundamentals	1					5				17			
SharePoint End User (Intro/Adv)	3	11				15						2	
50227 SharePoint 2007 End User For PowerUsers Bootcamp	5				1			26					
50207/50208/50209 Sharepoint Designer 2007 Bootcamp	5			22					5			7	
5060 Implementing Windows Sharepoint Services 3.0	2												
5061 Implementing MS Office Sharepoint Server 2007	3												
6438 Impl, Administering Sharepoint Services 3.0 in Win Server 2008	2									12			
50064 Advanced SharePoint Development	5												
50146 Programming MS Office SharePoint Server	5												
50047 Advanced IT Pro for MS SharePoint Server 07/Services 3.0	5											14	
50149 SharePoint Operations	5												
50205 SharePoint 2007 Web Development	5									17			
		JAN		FEB		MAR		APR		MAY		JUN	
Microsoft Small Business Server	Days	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN
2395 Design/Deploy/Man a Network Solution for Small Business	3												
Microsoft Office	Days	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN
5058 Deploying Microsoft Office Professional Plus 2007	2												
Microsoft Office GROVE	Days	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN
50010 MS Office Groove Fundamentals, Deployment, Administration	3												
Microsoft Operations Manager	Days	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN
50011 Microsoft Operations Framework Essentials	2												
50023 Implementing Systems Center Data Protection Manager 2007	5												
50028 Installing, Configuring System Center Operations Manager 2007	5												
6331B Deploy/Mging MS System Center Virtual Machine Mgr	5												
		JAN		FEB		MAR		APR		MAY		JUN	
Microsoft Windows XP	Days	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN
2272 Implementing & Supporting XP Professional	5	4								10			
Microsoft Vista	Days	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN
5105 Deploying Windows Vista Business Desktops	3												
5115 Installing and Configuring Windows Vista Operating System	3											14	
5116 Deploying Vista Mobile Computer. & Applications	2											17	
5118B Supporting Windows Vista and Applications in the Enterprise	5												
5119 Supporting Vista OS & Applications	2												
50045A Preparing for Vista Exam	1												
Microsoft Windows 7	Days	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN
6292 Installing and Configuring Windows 7 Client	3									24			
6492 Plan, Man Windows 7 Desktop Deployments & Environments	5											7	
Microsoft Mobile	Days	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN
6064 Implementing & Managing a Windows Mobile Infrastructure	3												
7197 Managing Enterprise Desktops using MS Desktop Optimization Pack	5												
6066 Developing Managed Applications for Windows Mobile 6	3												

Microsoft Cont.

		JAN		FEB		MAR		APR		MAY		JUN	
Microsoft SMS	Days	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN
2596 Managing MS SMS 2003	5					1							
2597 Planning & Deploying SMS 2003													
6451 Planning, Deploying and Managing a MS Systems Config Mgr 2007	5												28
Microsoft Security	Days	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN
2830 Designing Security for MS Networks	3					24							
Help Desk	Days	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN
Desktop Support Technician (MCDST) (2261/2262)	5			8		15	19			24	14		
Microsoft EXCHANGE	Days	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN
2400 Impl and Maintain MS Exchange Server 03	5												
3938 Updating from Exchange Ser 2000 or 2003 to Exchange Ser 2007	3												
5047 Intro Inst & Man MS Exchange Server 07	3											14	
5051 Monitoring & Troubleshooting a MS Exchange Server 2007	2											17	
10135 Config, Managing & Troubleshooting MS Exchange Server 2010	5												7
Microsoft SQL	Days	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN
2778 Writing Queries Using MS SQL Server 2008 Transact-SQL	3												
2779 Implementing a MS SQL Server 2005 Database	5												14
2780 Maintaining a MS SQL Server 2005 Database	5												
2793 Implementing & Maint. MS SQL Server 2005 Reporting Services	3									19			
6158 Updating MS SQL Server 2005 to MS SQL 2008	3					15							
6231 Managing a MS SQL Sever 2008 Database	5									10			
6232 Implementing a MS SQL Server 2008 Database	5												
6234 Implementing & Maintaining SQL Server 2008 Analysis Svcs	5												
6236 Implementing and Maint. MS SQL Server 2008 Reporting Services													
Microsoft Developer Courses	Days	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN
2310 Develop ASP.NET Web Apps Using Visual Studio 2008	5									10			
2559 Introduction to .NET	5												
6460 Visual Studio 2008 - Windows Presentation Foundation	5												
6461 Visual Studio 2008 - Windows Communication Foundation													
6462 Visual Studio 2008 Workflow Foundation	2												
6463 Visual Studio 2008: ASP.NET 3.5	2											21	
6464 Visual Studio 2008: ADO.NET 3.5	2											Jul 1	
50012 MS Operations Framework Changing Quadrant	3											23	
50150 3.0 Programming in the .Net Framework	5								19				
50151 Windows Presentation Foundation	5												
50218 Windows 7 for Developers	4												
50219 Intro to Windows 7 for Developers	1												
50237 MS Operations Framework 4.0 Foundation	2												
Microsoft Dynamics CRM Courses	Days	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN
8911 Installation & Deployment MS Dynamics CRM 4.0	2												
8912 Customization & Configuration in MS Dynamics CRM 4.0	3											9	
80002 Admin in MS Dynamics CRM 4.0	2												
80141 Integrating MS Dynamics CRM 4.0 & SharePoint Server 2007	1												
Microsoft Forefront Courses	Days	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN
50020 Forefront Security Technical Bootcamp	3											16	
50093 Deploy/Admin MS Forefront Client Security	3												
50094 Deploy/Admin MS Forefront Security for Exchange Server	2												
Microsoft Silverlight Courses	Days	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN
50145 Silverlight 2.0 for Developers	3												
50197 Developing Web Apps using Silverlight 2.0	3							19					

Citrix

Citrix	Days	JAN		FEB		MAR		APR		MAY		JUN	
		VB	NN	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN
1264 Citrix Presentation Server 4.5: and XenApp 5.0 Windows Server 2003 Support	3												
1259BI Present. Serv 4.5: Admin. & XenApp 5.0 for Win Serv 03 Admin	5												
201-11 Implementing Citrix XenApp 5.0 for Windows Server 2008	5												
2401 BI: Citrix XenServer Enterprise 4.1 Administration	2												

Oracle

Oracle	Days	JAN		FEB		MAR		APR		MAY		JUN	
		VB	NN	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN
Oracle 11g: Database Administration I	5												
Oracle 11g: Database Administration II	5												
More Oracle courses available BY REQUEST													

Extreme Bootcamps

Extreme Bootcamps	Days	JAN		FEB		MAR		APR		MAY		JUN	
		VB	NN	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN
MCSE 2003 Bootcamp	12												
MCSA 2003 Bootcamp	8			3									
MCSE to MCITP Upgrade Bootcamp: Enterprise Administrator	6												
MCSA to MCITP Upgrade Bootcamp: Server Administrator	10												21
MCITP Database Administrator	5												21
MCDST Bootcamp	5			8		15	19			24		14	
50207/50208/50209 SharePoint Designer 2007 Bootcamp	5			22				5				7	
Access/VBA Bootcamp 8:00 am to 4:30 pm	5							26				28	
CCNA Bootcamp 8:00 am to 6:00 pm	5					8							7
CCNP Bootcamp (Monday - Friday Classes)	14												
CWNA/CWSP Bootcamp	5							19				28	
EC Security Analyst/Licensed Penetration Tester BootCamp	5												
A+ Essentials Bootcamp Part A (220-701) (4010)	5		25	22	29			26		17			21
A+ Practical Bootcamp Part B (220-702) (4010)	5			1	1			5	3	24			28
Network+ Bootcamp (N10-004)	5		11	8	22	15		19	26	17	24	7,14	
2008 Security+ Bootcamp (SY0-201)	5	11	25	1	8	8		19	12	24		7,21	14
2008 Security+ Bridge Bootcamp	2												
Security+ SYO-201 Exam Refresh Bootcamp	3									10			21
CDIA+ Bootcamp	3									5			
Linux+ Bootcamp (4014)	5					29							28
Server+ Bootcamp (4015)	4			16									
ITIL V3 Foundations Bootcamp	3			17									22

EXTREME BOOTCAMPS

“Best Boot Camp I have attended. Exceptional Instructor, materials and class flow! I felt prepared walking into the exam and received a PERFECT test score.”

Booz | Allen | Hamilton

CompTIA BOOTCAMPS

In each of the COMPTIA bootcamps, students will learn the content, use simulations exams, and have the option to take the certification test on the last day of class. Testing is administered in the classroom.



Contact an Education Consultant to find out more information about the format of Infotec's Bootcamps. Bootcamps are available off the public schedule and/or can be customized for a specific client/command at your location any where across the United States.

800-720-9185



APPLE

APPLE	Days	JAN		FEB		MAR		APR		MAY		JUN	
		VB	NN	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN
Leopard 101: MAC OS X Support Essentials 10.5	3						10						
Leopard 201 : MAC OS X Server Essentials 10.5	4												

Graphic/Design

Graphic/Design Packages	Days	JAN		FEB		MAR		APR		MAY		JUN	
		VB	NN	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN
Adobe Acrobat Pro Level 1	1		7					22		3			
Adobe Acrobat Pro Level 2	1							23		5			
Fireworks 8	1												
Illustrator CS3 Level 1	1	14											10
Illustrator CS3 Level 2	1	15											11
InDesign CS3	1						9						
Infopath 2003: Creating Infopath Forms	1												
Infopath 2007: Creating Infopath Forms	1											9	
Photoshop CS3 Level 1	1			1		15							1
Photoshop CS3 Level 2	1			2		16							2
Publisher 2007	1				12					5			

Web Development

Web Development	Days	JAN		FEB		MAR		APR		MAY		JUN	
		VB	NN	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN
ASP Fundamentals	5												
ASP Advanced Topics	5												
PHP: An Introduction	3												
Cascading Style Sheets	2												
ColdFusion Fundamentals	5												
ColdFusion Advanced Topics	5					15							
Dreamweaver CS3 Levels 1- 2	3							12					
Dreamweaver CS3 Level 3	2							15					
Expression Web 2007 Level 1	1												3
Expression Web 2007 Level 2	1												4
Flash CS3 Level 1	2												14
Flash CS3 Level 2	3												16
Web Design with XHTML, HTML and CSS NEW	3	25						26				21	
Web Design with XHTML, HTML and CSS-Advanced NEW	2	28						29					
JavaScript Fundamentals	5					22							
XML Fundamentals	3												

Internet Webmaster (CIW)	Days	JAN		FEB		MAR		APR		MAY		JUN	
		VB	NN	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN
Foundations	NA	ON REQUEST											
Site Designer	NA												
E-Commerce	NA												

Application Skill Builders

		JAN		FEB		MAR		APR		MAY		JUN	
APPLICATION Skill Builders - Microsoft Operating Systems	Days	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN
Windows XP Level I	1											Jul 1	
Windows XP Level II	1											Jul 2	
Windows Vista L1	1												
Windows Vista L2	1												
Windows 7 First Look Levels 1 and 2	2												
APPLICATION Skill Builders - New Features for Office 2007	Days	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN
Office 2007 New Features	1									28			25
2007 New Features Seminar	1/2												
APPLICATION Skill Builders - MS Word Processing	Days	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN
Word Level I 2003	1										3	28	
Word Level II 2003	1										4	29	
Word Level III 2003	1										5	30	
Word 2007 (L1 and L2)	2	6	11	1		17		26	5		17	2	28
Word 2007 (L3)	1	8	13			19		28	7		19	4	30
APPLICATION Skill Builders - MS Spreadsheets	Days	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN
Excel Level I 2003	1	25				22			12	24			14
Excel Level II 2003	1	26				23			13	25			15
Excel Level III 2003	1	27				24			14	26			16
Excel Intro to VBA 2003	2												17
Excel Pivot Tables 2003	1/2									27			
Excel 2007 (L1 and L2)	2	20	4	24	16		29	12		17	10	28	21
Excel 2007 (L3)	1	22	6	26	18		31	14		19	12	30	23
Excel Intro to VBA 2007	2		7				1						
Excel Pivot Tables 2007	1/2				19								24
APPLICATION Skill Builders - MS Presentations	Days	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN
PowerPoint Level I 2003	1					15		26			20		
PowerPoint Level II 2003	1					16		27					
PowerPoint 2007 (L1 and L2)	2			22					8	20			
APPLICATION Skill Builders - MS Email	Days	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN
Outlook Level I 2003	1			16									
Outlook Level II 2003	1			17									
Outlook Level III 2003	1												
Outlook 2007 (L1 and L2)	2	25					1	19					7
Outlook 2007 (L3)	1	27					3	21					9
APPLICATION Skill Builders - MS Database Management	Days	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN
Access Fundamentals 2003	3			8					19				21
Access Advanced 2003	2			11					22				24
Access Application Development 2003	2					25							Jul 1
Access 2007 (L1 and L2)	3		4	17			8	12			24	14	
Access 2007 (L3)	2		7	22	8			15			27	17	
Access 2007 (L4)	2			24	10					17			10
Access/VBA Bootcamp 8:00 am to 4:30 pm	5								26				28
APPLICATION Skill Builders - MS Reporting	Days	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN
Crystal Reports Level 1	2				15			19					
Crystal Reports Level 2	2				17			21					
APPLICATION Skill Builders - MS Flowcharting	Days	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN	VB	NN
Visio 2007 Level 1	1			4							6		
Visio 2007 Level 2	1			5							7		



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COURSE SCHEDULE